

HIGH POINT ESTATES
LEASING PERMIT APPLICATION

This Leasing Permit Application ("Application") is made this _____ day of _____, 200____, by _____
_____ ("Owner"), who owns the following Lot within High Point Estates: _____
_____ (the "Lot"). Owner desires to lease the Lot, and Owner understands that leasing is permitted only if
Owner receives a Leasing Permit from the Board of Directors of High Point Estates Homeowners Association, Inc. ("Association").

Owner understands that a Leasing Permit will be issued only if 8 or fewer of the Lots within High Point Estates have been issued leasing permits. Owner also understands and agrees that, if a Leasing Permit is issued to Owner, then Owner's leasing is subject to and must comply with, all provisions of Section 5.23 of the Declaration of Protective Covenants, Conditions and Restriction for High Point Estates ("Declaration"). Additionally, if Owner fails to lease his or her Lot for 180 consecutive days after the issuance of a Leasing Permit, then Owner's Leasing Permit shall automatically terminate and expire. Owner's Leasing Permit shall not be transferable to any other Lot or to any future owners of the Lot.

Owner understands that at least seven (7) days prior to any occupancy of the Lot by a tenant, the Owner must provide the Board with: (1) emergency contact information for the Owner; and (2) a receipt confirming the Tenant Screening and Background Check provided for below, all as required by High Point Estates Homeowners Association, Inc. Leasing Regulations. Owner further understand that Owner must provide to the Board within ten (10) days of execution by the tenant a copy of the fully completed and executed Lease and Lease Addendum.

Owner agrees to furnish a copy of the following items to the tenant(s) and any occupants prior to them taking occupancy of the Unit:

- A copy of the Declaration of Protective Covenants, Conditions and Restrictions for High Point Estates
- A copy of the Bylaws of High Point Estates Homeowners Association, Inc.
- A copy of the most recent Rules and Regulations, Leasing Regulations and Architectural Guidelines for High Point Estates

Owner further understands and acknowledges that if then tenant(s) or Owner fail to comply with any of the leasing provisions in the Declaration, both the tenant(s) and the Owner shall be subject to fines, termination of the lease agreement and/or termination of the Leasing Permit.

Please complete the following:

1. Purchase date: _____
2. Proposed commencement date of leasing: _____
3. Proposed term/length of lease: _____
4. Names, addresses, home and work phone numbers of all proposed tenants and/or occupants of Owner's Unit (if known at this time):

<u>Name</u>	<u>Address</u>	<u>Home Phone</u>	<u>Work Phone</u>
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5. Non-resident address of Owner: _____

6. Phone numbers of Owner: (work) _____; (home) _____

7. Email of Owner: _____

(For Association Use Only)

Leasing Permit Application Received: _____
Number of Outstanding Leasing Permits: _____

This Leasing Permit Application is _____ Approved (Leasing Permit Attached), or _____ Denied.

By: _____
Signature Title

Date: _____

Please note: If your Application is denied, and you believe that your circumstances warrant, you may request a Hardship Leasing Permit by submitting a Hardship Leasing Permit Application and all relevant documentation to evidence or demonstrate your undue hardship.